

Woodworkers of Central New York, Inc. Paid Demonstration/Workshop Agreement



Demonstrator Name:	IRS Identification Number:
Business Name (if any)	Email:
Address:	Contact Phone:
Website / Facebook:	Event Dates Demonstration: Workshop:
Type of woodworking demonstration/workshop: <input type="radio"/> Woodworking <input type="radio"/> Carving <input type="radio"/> Scrolling <input type="radio"/> Woodturning	Type of presentations (check all that apply): <input type="radio"/> Demonstration in WWCNY provided location <input type="radio"/> Workshop in WWCNY provided location <input type="radio"/> Interactive remote demonstration (IRD) [only items A, B, C, F, G, H, and M through Q apply to IRD's]

This agreement constitutes a contract between the above listed Demonstrator and the *Woodworkers of Central New York, Inc.* It consists of three parts: Offer, Terms, and Acceptance.

The Offer

- A. **The demonstrator agrees that Woodworkers of Central New York, Inc. and its officers and members are not liable for any injury, loss, or damage that may occur to the demonstrator or their property from any cause whatsoever, prior to, during, or subsequent to the period covered by this agreement. The demonstrator assumes all responsibility and liability for personal losses, damages and claims arising out of injury or damage to, or caused by demonstrator or their equipment to themselves. The liability of Woodworkers of Central New York, Inc. for any claim of loss or damage arising from or related to this agreement, regardless of the form of action, shall be limited to any fees paid to the demonstrator under this agreement.**

This agreement confirms the Demonstrator's status as an Independent Contractor or Volunteer, and not as an employee, nor a member of *Woodworkers of Central New York, Inc.*

This agreement formalizes the event as a *Woodworkers of Central New York, Inc.* sanctioned activity. All paid attendees at the event are members of *Woodworkers of Central New York, Inc.* and are covered under liability insurance held by *Woodworkers of Central New York, Inc.*

- B. Any work not specified in this offer, done at the request of the Demonstrator or *Woodworkers of Central New York, Inc.*, shall only be done upon written agreement (email exchange is acceptable) or amendment to this agreement.
- C. The Demonstrator and *Woodworkers of Central New York, Inc.* will make every attempt to complete the demonstration or workshop as scheduled, subject to any causes beyond the control of the Demonstrator or *Woodworkers of Central New York, Inc.* which may prevent or delay such completion including, without limitation, any of the following: weather, change orders, availability of materials, acts of God, internet outage, and postponements imposed by and for the benefit of *Woodworkers of Central New York, Inc.*
- D. *Woodworkers of Central New York, Inc.* will provide a free and clear demo/working area as is reasonable.
- E. *Woodworkers of Central New York, Inc.* shall be responsible for cleaning up the demo or workshop area after the Demonstrator has completed their demonstration and has removed their associated materials and tools.

- F. The Demonstrator agrees to follow generally accepted safety guidelines, including but not limited to:
- Wear appropriate personal safety equipment and practice appropriate safety precautions while demonstrating woodworking tools, as well as include safety measures in the presentation.
 - When selecting your wood, be aware of wood allergies. No toxic woods may be used.
 - Because of human health risks and the air conditioning systems, sanding must be limited or avoided in the demonstration.
 - Microwave ovens, open flames and propane torches cannot be used because of fire danger and regulations.

Event Terms

- G. The Demonstrator will conduct a demonstration or workshop or both on the following woodworking technique(s) and/or associated related topic(s).

Demonstration: _____

Workshop: _____

- H. The demonstration and/or workshop shall be held on:
 Demonstration: (date) _____, start at _____ am/pm and end at _____ am/pm.
 Workshop: (date) _____, start at _____ am/pm and end at _____ am/pm.

- I. The demonstration and/or workshop shall take place at an appropriate location to be determined by the *Woodworkers of Central New York, Inc.*

Demonstration Location: _____

Workshop Location: _____

- J. *Woodworkers of Central New York, Inc.* can provide some materials, tools and support (such as tools at the demo or workshop venue, demo setup support, etc.) to the Demonstrator for a demonstration or workshop as described herein.

- Demonstrator to provide materials & tools for demonstration Yes No

- K. *Woodworkers of Central New York, Inc.* shall make available the following materials and tools (list available) to the demonstrator:

- L. Demonstration or workshop participants will need to have the following materials (wood, supplies, etc.) and tools:

The following terms will apply for compensation in return for these demonstrations and/or workshop services:

M. The demonstrator's total costs as billed with an invoice is not to exceed the following agreed upon estimated costs.

Expenses	Estimate	Comments
Demonstrator Fee	\$	
Travel <i>(Detail in Comments)</i> <i>[use IRS Mileage Reimbursement Rate]</i>	\$	
Misc Travel Expenses	\$	
Accommodations <i>(if not staying with club member)</i>	\$	
Shipping materials or tools	\$	
Special materials or tools <i>(Please Explain)</i>	\$	
Miscellaneous <i>(Please Explain)</i>	\$	
Total	\$	

N. The demonstrator shall present an invoice and W9 to the treasurer of the *Woodworkers of Central New York, Inc.* with detailed costs as estimated above within 10 days of completion of the demonstration or workshop. All invoices will be paid by the treasurer of the *Woodworkers of Central New York, Inc.* within ten days of receipt.

O. A \$_____ down payment by the *Woodworkers of Central New York, Inc.* is due upon acceptance of this agreement to show good faith and to reserve a spot in the Demonstrator's schedule. If this agreement is cancelled any time after signing by either party to this agreement, the Demonstrator shall return to *Woodworkers of Central New York, Inc.* the down payment (in full) within ten working days.

The Acceptance

P. We find the offer and terms of this agreement satisfactory and they are hereby accepted. The Demonstrator is authorized to obtain the materials required to perform the demonstration as specified. Payment will be made as outlined in the terms above.

Demonstrator

Printed Name

Signature

Date

Woodworkers of Central New York, Inc.

Printed Name

President

Date

Q. **Return this signed contract along with one or more photos of the product of the Demonstration or workshop, a brief description of the event, and one-sentence bio-statement of the demonstrator.**